



SIMON'S TOWN SCHOOL

Simonstown.comb@wcgschools.gov.za

Harrington Road, Simon's Town

PO Box 38

7995 Simon's Town

Telephone: (021) 786 1056

LEARNER NAME & SURNAME												
GRADE	R	1	2	3	4	5	6	7	8	9	10	11
YEAR	2025											

THE FOLLOWING DOCUMENTS ARE REQUIRED:	ATTACHED
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LEARNER'S UNABRIDGED BIRTH CERTIFICATE	
LATEST REPORT FROM PREVIOUS SCHOOL	
IMMUNISATION (CLINIC) CARD/CERTIFICATE	
PROOF OF PERMANENT RESIDENCE, e.g. TELEPHONE OR RATES ACCOUNT	
2 PASSPORT SIZE PHOTOGRAPHS OF LEARNER	
CERTIFIED COPY OF DOCUMENTATION APPOINTING LEGAL GUARDIAN	
PROOF OF REGISTRATION ON WCED WEBSITE	
FORM SIGNED BY BOTH BIOLOGICAL PARENTS/LEGAL GUARDIAN	
DECLARATION AGREEMENT SIGNED BY BOTH BIOLOGICAL PARENTS/LEGAL GUARDIAN	
IN CASE OF AN ABSENT BIOLOGICAL PARENT, AN AFFIDAVIT MUST BE ATTACHED	
IN CASE OF LEGAL GUARDIANSHIP OR FOSTER CARE, DOCUMENTARY PROOF MUST BE ATTACHED	

All correspondence from Simon's Town School will be via email.

Please ensure that you provide your email address: _____

- WCED online application 2025 will open on 11 March 2025, all applications are required to register and apply online on the Western Cape Education Department website.
- Online application will close on 12 April 2025. The outcome of your application will be displayed on WCED system.

FOR OFFICE USE ONLY

ACCEPTED	YES	NO	PHOTO
ADMISSION NO.			
LEARNER NUMBER			
DATE OF ADMISSION			

The following should be provided after interview:

Transfer form from previous school

(Acting) Principal - Mrs L. Harrison
Chairperson, School Governing Body - Mrs J. Böttcher



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LEARNER DETAILS: Please print clearly							
SURNAME			FULL NAME (S)				
ID NUMBER			DATE OF BIRTH				
PASSPORT NUMBER (if foreign national)			COUNTRY OF BIRTH				
GENDER (please tick)	MALE	FEMALE	HOME LANGAUGE				
RESIDENTIAL ADDRESS							
RELIGIOUS FAITH (for			RACE (for statistical purposes)				
Position held in family							
Particulars of siblings both at school and not at school and depend on the same person as learner:							
FIRST NAME AND SURNAME	SCHOOL			GRADE			
PARENT / LEGAL GUARDIAN INFORMATION							
Marital Status of Biological Parents	Married	Single	Divorced	Separated	Life Partners	Widows	Remarried
Child Resides with	Mother	Father	Both Parents	Legal Guardian			
PARENT 1 /ADOPTIVE PARENTAL / LEGAL GUARDIAN				PARENT 2 /ADOPTIVE PARENTAL / LEGAL GUARDIAN			
PARENT ROLE				PARENT ROLE			
TITLE AND SURNAME				TITLE AND SURNAME			
FIRST NAME				FIRST NAME			
ID NUMBER				ID NUMBER			
RESIDENTIAL ADDRESS				RESIDENTIAL ADDRESS			
HOME NUMBER				HOME NUMBER			
CELL PHONE NUMBER				CELL PHONE NUMBER			
OCCUPATION				OCCUPATION			
EMPLOYER/COMPANY				EMPLOYER/COMPANY			
WORK TELEPHONE				WORK TELEPHONE			
EMAIL ADDRESS				EMAIL ADDRESS			
EMERGENCY CONTACT							
Relationship to learner (Please indicate with X)	Uncle/Aunt	Legal Guardian	Step Parent	Grandparent	Other (Please specify):		
Full Name and Surname				Title			
Physical Address							
Contact Details	Cell Phone:			Work Phone:			
Emails Address:							

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LEARNER ACADEMIC RECORD

Current School		Current Grade	
Reason for leaving?			
Is the learner registered to receive a Social Grant			
Has the Learner previously repeated a grade? If so, please specify			

MEDICAL DETAILS

Name of Medical Aid		Membership No`	
Main Member's Name & Surname			
If required, my child must be taken to a:	PRIVATE HOSPITAL	GOVERNMENT HOSPITAL	NAVAL HOSPITAL
Cape Medical Response Member	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Membership No`
Operations the Learner has had:			
Does your child require any special medical support or chronic medication? Please specify if so:			
Please specify any allergies your child has: (peanuts, bee stings etc):			
Has your child ever required remedial or support therapy? If so, please supply a brief detail (e.g Physical/Academic/Psychological):			

PARENTAL CONSENT FORM

I (full name of parent/ guardian), _____

(home address) _____ the parent/guardian of (full name of learner)

_____ do hereby give my consent for my child to take part in the extra-mural activities of the school, including recognised sports offered by the school, educational tours and excursions of historical, cultural, or geographical interest while attending Simon's Town School.

I fully understand and accept that participation in sport and all tours and excursions shall be undertaken at my child's own risk and I undertake on behalf of myself, my executors, my spouse and child aforesaid to indemnify, hold harmless and absolve Simon's Town School, the educator in charge or any other educational institution against any or all claims whatsoever that may arise in connection with loss of or damage to the property or injury to the person of my child aforesaid while taking part in sport or in course of any such tour or excursion, in the knowledge that the Principal and staff will nevertheless take all responsible precautions for the safety and welfare of my child.

I hereby acknowledge that I know and understand the contents of this Consent and Indemnity Form.

Please indicate your position on Social Media Presence for your child (you can change this at any time):

- ☐ I would like my child to be featured on the school's media presence
- ☐ I would like my child to be featured without any identifying information present i.e. no face or name shown
- ☐ I would not like my child to be featured on the school's Social Media at all.

SIGNED AT _____ ON THIS _____ DAY OF _____

SIGNATURE OF FATHER: _____

SIGNATURE OF MOTHER: _____

SIGNATURE OF GUARDIAN: _____

SIGNATURE OF WITNESS: 1. _____

2. _____

(Acting) Principal - Mrs L. Harrison
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2024 SCHOOL FEES

FOUNDATION PHASE	INTERSEN PHASE	GET PHASE	FET PHASE
R9 875.25 Per annum (less 10% if you paid in full before end of February 2024)	R11 539.50 Per annum (less 10% if you paid in full before end of February 2024)	R13 086.15 Per annum (less 10% if you paid in full before end of February 2024)	R14 957.25 Per annum (less 10% if you paid in full before end of February 2024)
R987.53 Per Month X10 months (February-November)	R1 153.95 Per Month X10 months (February-November)	R1 308.62 Per Month X10 months (February-November)	R1 495.73 Per Month X10 months (February-November)
R2 468.81 Per term in advance (February, April, July, October)	R2 884.88 Per term in advance (February, April, July, October)	R3 271.54 Per term in advance (February, April, July, October)	R3 739.31 Per term in advance (February, April, July, October)

DISCOUNT

If the full amount is paid before 31 December 2023, you will be entitled to a 12% discount on your annual fees. If the full amount is paid before the end of February 2024 you will be entitled to a 10% discount on your annual fees.

BANKING DETAILS

ACCOUNT NAME:	Simon's Town School
BANK:	First National Bank
BRANCH:	Longbeach Mall
BRANCH CODE:	250 655
ACCOUNT No:	620 331 206 69
ACCOUNT TYPE:	Cheque/ Current Account
REFERENCE:	YOUR CHILD'S NAME AND SURNAME

SCHOOL FEE RESPONSIBILITY

In order to provide quality education at Simon's Town School, it is the responsibility of every parent to pay school fees.

Those parents who qualify for reduction are supported by the paying parents and NOT THE STATE.

It is our responsibility to assist financially destitute parents WITHIN the Simon's Town Community but it would be unfair to expect paying parents to assist those from outside the community if they have a school servicing their community.

In terms of Section 39 of the South African Schools Act, parents are liable for compulsory school fees.

In terms of Section 40 of the South African Schools Act, the school may enforce the payment of school fees.

In terms of Family Law, parents are jointly and several liable for payment of learners' fees – REGARDLESS OF MAINTENANCE AGREEMENTS, etc.

In the case of non-payment, action will be taken against both parents, regardless of any maintenance agreements that may exist between parties.

Parents will be held liable for any legal costs that arise out of such actions.

The school may record failure to meet school fee obligations with credit information burea. This information will be available to other credit grantors and maybe used in making credit risk management related decisions.

Please Note: After 3 consecutive months of non payment we reserve the right to hand you over to our debt collectors.

SCHOOL FEES ARE ADJUSTED ANNUALLY

SCHOOL FEES ARE PAYABLE IN ADVANCE

I/WOULD LIKE AN APPOINTMENT TO SEE THE BURSAR	REASON:
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I/WE, THE UNDERSIGNED, UNDERSTAND THAT IT IS MY/OUR RESPONSIBILITY TO COVER THE SCHOOL FEES OF THIS CHILD'D TUITION. I/WE FURTHER UNDERSTANDTHAT I/WE WILL BE LIABLE FOR ANY LEGAL COSTS INCURRED SHOULD NON-PAYMENT OCCUR.

SIGNATURE:		SIGNATURE:	
FULL NAME:		FULL NAME:	
RELATIONSHIP TO CHILD		RELATIONSHIP TO CHILD	

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SCHOOL RULES

1. We hereby apply to have the child whose name appears on this form, registered as a learner at SIMON'S TOWN SCHOOL and confirm that he/ she complies with the basic criteria.
2. I/ We hereby certify that I/We have legal custody and or / guardianship in respect of the above named learner.
3. I/We undertake to adhere to the school rules and disciplinary code and to the various alterations in the rules and disciplinary code that may be made from time to time.
4. I/We understand and confirm that the Principal or any person duly authorised, will act *loco parentis* in any matter and at any time during which I/ we have entrusted our child to the care of the school.
5. I/We understand that while every reasonable effort will be made to prevent losses or damage to learner's clothing and equipment, the school cannot be held liable for such.
6. I/We undertake to reimburse the school for any damage to school property that may be caused by our child.
7. I/We jointly and severally undertake to pay school fees and I/we understand the following:
 - 7.1 The annual school fees will be compulsory sum per annum (see School Fess Schedule) as adopted by majority of parents at the Annual General Meeting.
 - 7.2 The school fees may be paid off in ten(10) monthly instalments beginning 31 January through to 31 October.
 - 7.3 In terms of Section 40 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
 - 7.4 The parties to this application undertake to pay all legal costs including attorney / client fees and collection costs incurred by the school in event of the school having to take legal action for the recovery of school fees.
 - 7.5 Parents who are unable to pay school fees may apply for exemption from these fees.
8. I/We undertake to give notice in writing of any intention to remove my / our children / from the school and furthermore to return any books and / or equipment belong ings to the school that our child may have.
9. I/We agree that our child be permitted to undertake group Edumetric and Psychometric tests that have been approved by Director of Education
10. I/We that if our child is over the compulsory school-going age (15 years), he/she will attend school regularly and will only be absent for medical reasons.
11. I/We understand that the school reserves the right to verify all information supplied to them via this application . In the event of fraudulent documents being submitted, the school reserves the right to lay a criminal charge of fraud against any of the parties to this application.
12. I/We accept responsibility for immunising our child / children against contagious diseases and normal infections and shall produce proof thereof if required to do so.
13. I/We accept the responsibility of the learner's transport to and from the school.
14. I/We undertake to inform the child's Register Educator by means of written note of the child's/ children's absence from school and I/We declare that we are prepared to produce a doctor's certificate if and when required to do so.
15. I/We undertake to support the school's constitution and policy of admission as defined and implemented by Governing Body of the school.
16. I/We understand that smoking in school uniform and the abuse of any drug or alcoholic beverage is an infringement of the critical school rules and will not, under any circumstances, be tolerated. I/We further understand that random searches conducted by the SAPS and other relevant authorities with respect to drug use/abuse will be allowed (see attached letter).
17. I/We understand that all cell phones, MP3 players, portable CD players, or any other means of electronic entertainment are not allowed at the school (by prior arrangement, cell phones may be left at the office in the morning and collected again in the afternoon). I/We further understand that these items will be Confiscated and will only be returned to parent /guardian of the child concerned.
18. I/We understand that this commitment in its entirety will be valid from the day on which the entire admission/ registration form is signed by the parent / guardian to the day on which the child officially leaves the school. **The Governing Body reserves the right to reconsider the admittance of children to the school.**

The Parent/Guardian declares that he/she is the legal guardian of the child and is entitled to sign this document and shall be bound hereby both as Parent /Guardian and in his personal capacity.

I hereby also acknowledge that I have read the School Rules and my child will abide by the rules.

ADDRESS: The signatory hereto chooses domicilium citandi et executandi (official address) as:

_____ Postal Code: _____

SIGNED on the _____ day of _____ 20_____

SIGNATURE OF PARENT / GUARDIAN

(Acting) Principal - Mrs L. Harrison
Chairperson, School Governing Body – Mrs J. Böttcher

WITNESS



Simon's Town School



SUBJECT CHOICE for GRADE 10,11 and 12 in the FET-BAND

Your name and surname:

Class: Grade.....

You will have 7 subjects from Grade 10 to 12, starting in 2023. The one compulsory subject for everyone is Life Orientation – so, no choice there. The rest of the subjects available in Simon's Town School will be combined as indicated in the 6 groups below. You **MUST pick one subject in each group** and **CAN NOT pick two subjects in the same group unless it is an 8th subject**.

Make your choice with an **X** in the small block in front of the subject.

GROUP 1		ENGLISH 1st LANGUAGE
		XHOSA 1st LANGUAGE

GROUP 2		ENGLISH 2nd LANGUAGE
		AFRIKAANS 2nd LANGUAGE

GROUP 3		MATHEMATICS (ONLY IF 55% WAS OBTAINED IN GRADE 9)
		MATHEMATICAL LITERACY

GROUP 6		MARITIME ECONOMICS
		HOSPITALITY STUDIES (20=Maximum Learners)
		LIFE SCIENCES (BIOLOGY)

GROUP 4		PHYSICAL SCIENCES
		HISTORY
		COMPUTER APPLICATIONS TECHNOLOGY (COMPUTER STUDIES) (30)

GROUP 5		NAUTICAL SCIENCES (ONLY IF YOU HAD PICKED MATHEMATICS IN GROUP 3 AND PHYSICAL SCIENCE IN GROUP 4) AFTER SCHOOL SUBJECTS.
		MARINE SCIENCES
		GEOGRAPHY
		BUSINESS STUDIES (BUSINESS ECONOMICS)

GROUP 7		LIFE ORIENTATION (COMPULSORY FOR ALL GRADE'S)
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COMPULSORY SUBJECTS FOR LAWHILL

COMPULSORY SUBJECTS		MATHEMATICS
		PHYSICAL SCIENCE

EXTRA SUBJECTS		NAUTICAL SCIENCES
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COMPULSORY SUBJECTS		MARINE SCIENCES
		MARITIME ECONOMICS
		LIFE ORIENTATION

.....
PARENT'S SIGNATURE

.....
LEARNER'S SIGNATURE

.....
EDUCATOR'S SIGNATURE

FOR OFFICE USE ONLY: - DATE CAPTURED ON CEMIS:

.....