



SIMON'S TOWN SCHOOL

LAWHILL MARITIME CENTRE

Investing in a future maritime generation since 1995

APPLICATION FORM FOR

BURSARY AND HOSTEL ACCOMMODATION

GRADES 10, 11 AND 12

Please note the following regarding applications:

- Applications are welcomed from **Grade 9 students ONLY** for **Grade 10 the following year**. You cannot apply to enter the programme in any other grade as this is a three year programme which starts in Grade 10.
- **All applicants for boarding are required to take all three maritime subjects – Maritime Economics, Marine Sciences and Nautical Sciences, as well as both Mathematics and Physical Science.**
- The Centre is **totally non-racial** and the courses are available to young South Africans who meet the entry requirements (space permitting).
- The applicant must also be of the appropriate age for Grade 10, i.e. between 14 and 16 years on 1 January of the year that he/she will enter Grade 10.
- **A minimum 60% pass in Mathematics, Physical Science and English in Grade 9 is required.**
- A certified copy of the student's Grade 9 Term Two report needs to be provided ASAP.
- Foreign students (eg Namibian) should preferably have English and Afrikaans as their two main languages.
- Because of the high standards of discipline at the STS Lawhill Maritime Centre, **the applicant must provide a behavioural and academic reference from his/her present school principal.**

The Centre is managed to provide a structured, disciplined, yet pleasant and stimulating experience for students. Strict control of students is enforced by the entire Lawhill team in the interests of maintaining a professional and safe environment. Any student found contravening the Code of Conduct will be dealt with in the appropriate manner and may even be removed from the programme.

- Proof of community involvement (e.g. sports clubs; church clubs; youth clubs, etc) needs to be provided.
- Proof of parents/guardian's income has to be provided – no applications will be considered without a certified copy of a salary slip or SASSA grant documentation. If no income, please provide a sworn affidavit.
- Although we do not require a medical fitness certificate, we caution about the following ailments that will preclude a student from entering a sea-going career – epilepsy, diabetes, poor vision and/or colour blindness and form of physical disability.
- Successful candidates will be advised **in writing by no later than 31 October /15 November**. **Please do not contact us for application status updates before this date.**
- A recent, passport photograph of the student/applicant must be provided.
- **Return the completed forms AND PHOTOGRAPHS BY COURIER OR REGISTERED MAIL : The Head: STS Lawhill Maritime Centre, PO Box 38, Simon's Town, 7995 or Lawhill Maritime Centre, 17 Jan Smuts Drive, Simon's Town, 7975. Contact number for courier/Postnet notifications: 0724376432 (WHATSAPP)**
- **IMPORTANT: PLEASE POST THIS FORM TOGETHER WITH THE SIMON'S TOWN SCHOOL APPLICATION FORM.**
- **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED SO BE SURE TO ATTACH ALL DOCUMENTS REQUIRED FOR ALL FORMS. Please apply for Unabridged Birth Certificates asap**

PLEASE COMPLETE IN FULL – **TO BE COMPLETED BY THE STUDENT/LEARNER**

STUDENT PARTICULARS - PERSONAL INFORMATION

Surname: _____

First names: _____

Student email address: _____

Gender: (Male or Female) _____

ID number/birth certificate number:

Please attached a certified copy of the student's ID Document and Unabridged Birth Certificate – YOU MUST HAVE AN UNABRIDGED CERTIFICATE WHICH SHOWS BOTH PARENT NAME AND ID. IF YOU DO NOT HAVE ONE, PLEASE APPLY ASAP AS THIS WILL BE REQUIRED FOR ENROLMENT.

Home address (STREET NAME AND NAME OF CITY + POSTAL CODE):

Home language: _____

Contact telephone number for student _____

Contact email address for student: _____

CURRENT SCHOOL INFORMATION

Present School name: _____

Present School email address: _____

Town and Province: _____

Present Grade: _____

Please attached a certified copy of the Final Grade 8 report. We will also require your Grade 9 – Term 2 report when this becomes available. Please ensure you email it to us at info@lawhill.org with the name of the student in the subject line.

OTHER – to be completed by the student

My Extra Mural interests:

My Leadership positions held eg SRC, Sports Captain etc:

Three reasons why I should receive a bursary from the STS Lawhill Maritime Centre:

Important illness(es)/Medical condition/s or food allergies (eg epilepsy, diabetes, asthma etc):

SUBJECT CHOICE – LANGUAGES FOR GRADE 10 TO 12

Please select either – please tick the preferred option. TICK ONLY ONE

- English Home Language + Afrikaans FAL
- IsiXhosa home Language + English FAL

IS THERE ANYTHING ELSE YOU WANT US TO KNOW – WHICH YOU FEEL IS IMPORTANT TO THIS APPLICATION?? If so, please provide details on a separate sheet.

PARENT/GUARDIAN PARTICULARS – TO BE COMPLETED BY PARENTS/GUARDIANS

Marital status of biological parents: Please state whether married, separated, divorced, remarried (only in the case of the parent who lives with the child), widowed etc _____. **If legal guardian please explain the nature of the relationship with the child applying.**

Biological Father's details (or male Legal Guardian) – please indicate Father or Male legal guardian by circling the correct one

Title (Mr, Dr, Prof) _____

Surname: _____

First names: _____

ID Number: _____

Occupation: _____

Home address: _____

Tel Home: _____ Tel Work: _____

Cell: _____ Email: _____

Mother's details (or female Legal Guardian) – please indicate nature of relationship if Legal Guardian eg grandmother

Title (Mrs, Dr, Prof) _____

Surname: _____

First names: _____

ID Number: _____

Occupation: _____

Home address: _____

Tel Home: _____ Tel Work: _____

Cell: _____ Email: _____

INCOME PARTICULARS – required for bursary application:

- Monthly after tax salary income father/Male legal guardian: _____
- Monthly after tax salary income Mother/Female legal guardian: _____
- Joint **family/household** income per month (after tax income but before expenses – ALL MEMBERS OF FAMILY LIVING IN SAME HOUSE) _____ (**certified proof of income to be provided – if no proof you will not be considered for a bursary.**)
- MEDICAL AID - Do you have a medical aid? Yes/No? _____. If yes, please provide details of the medical aid (medical aid name and membership number)

DECLARATION AND UNDERTAKING BY PARENT/GUARDIAN

I/We _____ (full name in print), the undersigned parent/guardian of the aforementioned child, **declare that the particulars, as furnished above, are to the best of my/our knowledge accurate and correct.** I/We also agree to abide by the conditions of the bursary should one be awarded.

Signature (Father/Guardian)

Signature (Mother/Guardian)

Date of Application: _____

ATTACHMENTS - COMPULSORY

The following MUST BE provided in order for this BURSARY application to be processed – INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED:

- **a certified copy of student's ID/Unabridged birth certificate**
- **a certified copy of the student's Term 2 school report (and term 1 if results not shown on Term 2 report)**
- **a behavioural and academic reference from the School Principal**
- **Proof of student's community involvement (eg sports clubs; church clubs; youth clubs)**
- **Proof of income ie most recent salary slip (if both parents employed, need both salary slips). If unemployed, proof of unemployment/grant income to be provided. All proof needs to be certified.**
- **A recent, passport sized photograph of the student/applicant**

PLEASE NOTE – THESE DOCUMENTS MAY ALSO BE REQUIRED FOR THE SIMONS TOWN SCHOOL APPLICATION – PLEASE PROVIDE DUPLICATES AS A DUPLICATE SET OF RECORDS ARE KEPT

POPIA: In accordance with this Act, we commit to effectively manage all the personal information provided by parents/guardians and learners, as is required to process applications for entry into our Maritime Studies programme and hostel. Every effort will be made to protect personal information at all times and ensure that personal information under our control is processed in a fair, lawful and non-excessive manner, and is used only for the specifically defined purposes related to our programme. We will not distribute or share personal information with any party not directly involved with our programme.

Enquiries: Preferably via Email: admin@lawhill.org or WHATSAPP 0724376432. Phone: 021 – 786 2106 (from 08H00-15H00 daily) Fax: 086 551 7095.